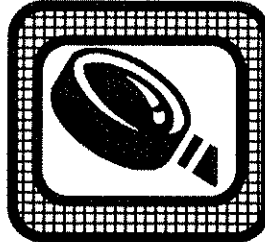


Editing Sheets

Editing Checklist



- ☐ 1. I re-read my draft.
- ☐ 2. I checked my spelling.
- ☐ 3. I capitalized: the first word in a sentence
the names of people
the important title words
- ☐ 4. I used punctuation marks: at the end of a sentence (. ? !)
where needed in a sentence
- ☐ 5. My partner checked my draft.
(using the editor sheet)
- ☐ 6. I made some changes.

Writer's Name: _____



EDITOR SHEET



Editor's Name _____

Writer's Name _____

Read

☐ I read your writing

Check

☐ I checked for spelling errors

☐ I checked for punctuation errors (. ! ?)

☐ I checked for capitalization errors:

Was the first word in each sentence capitalized?

Are names of people capitalized?

Are the important title words capitalized?

Comments:
